



# Newsletter

July 24, 2013

## Statewide pilot participants and Web collector

All districts must submit participant information to the Kentucky Department of Education (KDE) through a Web-based data collection tool as part of the 2013-14 Professional Growth and Effectiveness System (PGES) statewide pilot. Superintendents have received an e-mail with log-in information for this tool and specific instructions that outline the process for data submission.

Districts are required to have a minimum of 10 percent of their schools participating in the pilot. Districts will identify their participating schools, principals and teachers. Participating teachers must not be in their evaluation cycle year; non-tenured teachers may not participate since they undergo yearly evaluations.

Teachers required per participating school:

- English/language arts: 1-2
- math: 1-2
- English Language Learners/special education: 1-2
- non-assessed: 2-3

Additional schools within the district are encouraged to participate in the pilot. Any number/configuration of teachers in the "additional schools" may participate in the statewide pilot. This information must be added to the tool as well. Central office personnel that may be observers or evaluators in the pilot do not need to register in the Web collector. The Web collector closed July 15 to allow new employees or district changes in positions to upload into Infinite Campus. This information then will be uploaded in the Web collector by Aug. 1. Districts will be able to log in to the Web collector and make changes from Aug. 1-16. It is imperative that all entries are made by Aug. 16.

## Certified personnel evaluation in a transition year

All "official" formative and summative conferences and summative evaluations need to follow the requirements of and use the forms described in your locally and KDE-approved district certified personnel evaluation plan through the 2013-14 school year.

Personnel participating in the PGES pilot will be using the Kentucky Framework for Teaching as described in the statewide teacher and principal PGES or found in the Educator Development Suite (EDS) in the Continuous Instructional Improvement Technology System (CIITS). This process does not take the place of the requirements and timelines described in your approved district certified personnel evaluation plan.

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## Principal Professional Growth and Effectiveness System

The pilot for the Principal Professional Growth and Effectiveness System (PPGES) runs concurrently with the pilot for the Teacher Professional Growth and Effectiveness System (TPGES). Districts should consider including principals in participating schools for the TPGES for the PPGES pilot as they select participants. This will allow principals an opportunity to see what the process will look like when full implementation occurs in 2014-15.

Training for principals and superintendents will be “on-demand” through PD360, and the course is now available. You may register through CIITS and use the registration code UGC130032X436815 to access training in PD360. An instruction sheet is attached to the CIITS registration. The course is as concise as possible to respect your time. You may opt to complete the course as an individual or you may choose to develop a plan that allows multiple individuals from your district to work on the course at the same time.

Additionally, don't forget to register for the Kentucky Leadership Academy (KLA) for next year. KLA will provide principals with “just-in-time” support throughout the process of the statewide pilot. You can register by going to [www.kasa.org/subsite/dist/page/kentucky-leadership-academy-64](http://www.kasa.org/subsite/dist/page/kentucky-leadership-academy-64).

## Implementing PGES

The 2013-14 Year-At-A-Glance calendars on the PGES Professional Learning [Web page](#) provide each role group an overview of the monthly tasks designed for implementing the PGES for the upcoming year. A calendar for the superintendent and Central Office focuses on necessary tasks to build capacity and create overall systems change at the district level while continuously supporting local schools to ensure successful implementation of the PGES. The principal and teacher calendars each focus on the tasks critical for successful implementation at the building and classroom levels, respectively.

## PGES professional learning

The [Guide to Professional Learning for the TPGES](#) is a tool for schools and districts of the available resources in the TPGES. These resources can be used to facilitate how professional learning can be offered and/or structured for educators.

Resources include live sessions offered through Lync. The series of **live Lync sessions**, currently in progress, are highly recommended for professional learning about the TPGES. Continue to check the calendar in CIITS or the KDE PGES website for new sessions and PGES Office Hours. During PGES Office Hours, teachers and leaders can ask questions and engage in discussion on TPGES topics directly with KDE staff.

Educators can sign up for the Lync sessions under “PD Search” in EDS in CIITS. After logging into CIITS, hover over the “Educator Development” tab and then select “PD Search.” Enter “TPGES” in the search box and review the choices. To register for a session, click on it and then select “Register.” Be sure to access any required documents for the presentation in advance. Sessions will be archived in PD360 for later access if you are unable to attend the live session.

## PGES resource

Each newsletter will provide one resource for further review for district or school personnel. In this issue, [Teaching to the Core: Integrating Implementation of Common](#)

[Core and Teacher Effectiveness Policies](#) describes the linkages between implementation of Common Core and teacher effectiveness policies, and offers practical suggestions on how to ensure teachers are using strategies that engage students in learning at high levels.

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